



Training Checklist

NAME OF UMPIRE PROSPECT

DISTRICT

USTA EVENTS ROVED

DATES

MENTOR

The topics listed below are examples of various tasks and themes that a Stage 1 Prospect should gain experience in during their shadowing/training period. These are the same topics that a Stage 1 Prospect will be asked to either explain or demonstrate prior to final certification sign-off by the USTA Officiating Department. Check each box off as each area is demonstrated or explained. Submit the completed list to the Section Chair.

Preparation	The proper USTA uniform guidelines	<input type="checkbox"/>
	Proper on-court equipment for a Roving Umpire	<input type="checkbox"/>
Court and Equipment Set-Up	Where singles sticks are placed and how to check the net Have they demonstrated inserting a singles stick?	<input type="checkbox"/>
	The process and reason for checking the balls	<input type="checkbox"/>
Pre-Match	The pre-match conference	<input type="checkbox"/>
Timing	The time between points, changeovers, set and rest periods Have they called "time" at 60 secs (changeover) or 90 secs (set break)?	<input type="checkbox"/>
	The difference between Delay and a Time Violation	<input type="checkbox"/>
Medical Timeout Procedures/ Bleeding Timeout Procedures	Correct verbiage	<input type="checkbox"/>
	Procedures for Trainer present vs. No Trainer present	<input type="checkbox"/>
	The procedures for a bleeding timeout	<input type="checkbox"/>
Lets	When lets can be called and who may call them	<input type="checkbox"/>
The Code	Can explain the principles and purpose of the Code	<input type="checkbox"/>
Code Violations	Code violations and correct verbiage Have they practiced actually saying the verbiage?	<input type="checkbox"/>
	Examples and explanations of categories (i.e. ball abuse, racket abuse, verbal obscenity etc.)	<input type="checkbox"/>
Scoring Disputes	The three methods of resolving scoring disputes	<input type="checkbox"/>
Foot Faults	What constitutes a foot fault on the various lines and how to call one.	<input type="checkbox"/>
Hindrance	The difference between intentional and unintentional hindrance	<input type="checkbox"/>
Professionalism	What information needs to be relayed to a replacement Official	<input type="checkbox"/>
	How to handle a difficult situation (i.e. an irate parent)	<input type="checkbox"/>
	How to answer players' questions efficiently and professionally (i.e. player upset with an Official's call)	<input type="checkbox"/>
	Explain the purpose of the USTA Officials Code of Conduct and the general expectation of an Official	<input type="checkbox"/>
Post-Match	Process reporting code violations for assessing Suspension Points	<input type="checkbox"/>